



Crossroads Kids | Wize 'N Up Intern Role Description

Updated February 2025

Basic Function:

This intern will aid with the needs of the Crossroads Kids ministry and is a great opportunity for those interested in ministry to children ages birth – 5th grade, their parents, and large corresponding serving team. It should be noted this internship is scheduled to begin mid-January 2026 and run through early August 2026 as a significant focus of the internship will be on Crossroads' Wize 'N Up summer outreach program planning and execution. This position will work closely with the Crossroads Kids staff and report directly to the Crossroads Kids Assistant Director.

Spiritual Requirements:

- Has trusted Jesus to save them from their sins and be the Lord of their life.
- A desire to continue developing a strong, committed and mature relationship with Christ.
- Can champion the mission vision and values of Crossroads and Crossroads Kids
 - o Mission of Crossroads
 - *At Crossroads, we want to help people connect with God and others at the Crossroads of life.*
 - o Mission of Crossroads Kids
 - *Connect kids with God and others at the Crossroads in their lives.*

Qualifications:

- Considers CCC to be their church home. Exceptions may be made if roles are not able to be filled with people who call Crossroads their church home.
- Is consistently serving in a monthly Crossroads' ministry or a ministry in their home church.
- Will be at least 16 years old at the start of their internship in late August 2025.
- Has access to a reliable form of transportation.
- Must be teachable.
 - o Wants to learn, grow, and lead.
 - Willing to ASK for help.
 - Willing to TAKE feedback.
 - Willing to PRAY though feedback and make adjustments.

- Understands confidentiality is a MUST- takes very seriously the important of maintaining confidentiality- commits to keep specified information confidential, including from family and close friends.
- Handles conflict in a Matthew 18 manner.
- Understands the expectation for believers to be individuals who display Godly character and integrity while utilizing social media. It is understood that WHAT you post and HOW you interact on your personal social media account(s) matters.

“Possible” Ministry Responsibilities of a Crossroads Kids Intern:

- Communication with Crossroads Kids serving team members, parents and kids.
- Crossroads Kids curriculum oversight and opportunity to teach in large group.
- Provide input and possibly oversee Crossroads Kids events or Sunday morning programming.
- Help with creating promotional content for Crossroads Kids; with a focus on social media engagement.
- Complete miscellaneous administrative tasks.
- Development of parent engagement via events and/or communications (email, social media, website).
- A significant focus on CCC Wise ‘N Up summer outreach program planning and execution.

Hours/Pay:

- Some of our internships are paid and others are not. Generally speaking, the education and experience the intern brings with them during the interview process will dictate whether an intern is paid or not. Apply with the intent/understanding you are doing an unpaid internship.
- Time frame: January 2026 – August 2026 (approximately January 12, 2026 -August 14, 2026)
- Available Monday, August 25, 2025 from 5:30pm to 8:30pm for mandatory All-Intern Orientation & Welcome Dinner
- Available Tuesday, May 19, 2026 from 6pm to 8pm for mandatory All-Intern Graduation
- Required availability the week of Wise ‘N Up 2026 (mid-July) – NOTE: taking a summer vacation trip in July is not advised nor encouraged as that is critical preparation time for WNU.
- Approximately 3-8 hours per week
 - o Office hours will be flexible.
 - o If applicant is a RUSH small group leader or serving team member, this internship does not include time spent at RUSH on Wednesday night or RECHARGE. If a Crossroads Kids, Host or Worship/Tech serving team member

or leader, this internship does not include time spent on Sundays serving in their respective ministries. Intern should maintain a serving role within the larger church body throughout their internship period. Hours spent serving in their respective ministries should not be logged on their weekly timesheet.

- Flexible, with advanced notice